



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, January 22, 2025 @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS - None**
- 5. CERTIFICATES AND AWARDS - None**
- 6. BOARD AND COMMITTEE APPOINTMENTS**
 - a. PLANNING AND ZONING:** Interview of Applicants and Potential Appointment to the Torrance County Planning and Zoning Board.
- 7. PUBLIC COMMENT (Comment limited to TWO Minutes)**

8. DEPARTMENT UPDATES AND COMMUNICATIONS: - None**9. APPROVAL OF MINUTES**

- a. **COMMISSION:** Request Approval of the December 30, 2024, Special Meeting Minutes of the Board of County Commissioners.
- b. **COMMISSION:** Request Approval of the January 8, 2025, Regular Meeting Minutes of the Board of County Commissioners.

10. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables.

11. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – None**12. ADOPTION OF RESOLUTION**

- a. **MANAGER:** Request Approval of Resolution No. 2025-____, A Resolution Repealing and Replacing Resolution 2019-46 and Adopting the Torrance County Investment Policy.
- b. **MANAGER:** Request Approval of Resolution No. 2025-____, A Resolution Supporting Certain Provisions of New Mexico Counties' 2025 Legislative Priorities.

13. APPROVALS/ACTION ITEMS

- a. **LEGAL:** Request Review and Approval of the 4th Quarter Restrictive Housing Unit Report to be Submitted to New Mexico Counties.
- b. **MANAGER/GRANTS:** Request Ratification of Grant Agreement TS05342 Provided by the New Mexico Department of Transportation for the ENDWI Project, Buckle Up/Click It or Ticket Project and Selective Enforcement Program Totaling \$13,200.00.
- c. **FINANCE:** Request Approval to Pay Prior Year Invoice to Core Civic in the Amount of \$166,680.00 For Fiscal Year 2023 and Fiscal Year 2024 ICE Transportation Costs Invoiced in Fiscal Year 2025.
- d. **FINANCE:** Request Approval to Pay Prior Year Invoice to Core Civic in the Amount of \$57,420.00 For Fiscal Year 2022 and Fiscal Year 2023 ICE Transportation Costs Invoiced in Fiscal Year 2025.
- e. **MANAGER/DWI:** Request Approval of a Memorandum of Understanding Between the Torrance County DWI Program and Pinwheel Healing Center, LLC for the Provision of Substance Abuse Treatment Services to Uninsured Individuals Referred Through the DWI Program.

- f. **SHERIFF:** Request Approval of Payment for an Unauthorized Purchase in the Amount of \$130.23 to Occupational Health for a Physical Examination of a Deputy for the Law Enforcement Academy.
- g. **SHERIFF:** Request Approval of Payment for an Unauthorized Purchase in the Amount of \$896.75 to Academy Uniforms for Uniform Purchases.
- h. **FACILITIES:** Request Approval of an Unauthorized Purchase in the Amount of \$5,717.50 to the Sustainable Handyman for Painting Services Provided at the 7th Judicial District Court House.

14. DISCUSSION

- a. **MANAGER:** Admin Building Update/Presentation
- b. **MANAGER:** Annual Report for Valencia Shelter Services
- c. **MANAGER'S REPORT:**
- d. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

15. EXECUTIVE SESSION: *None*

16. Announcement of the next Board of County Commissioner's Meeting:

- a. February 12, 2025

17. SIGNING OF OFFICIAL DOCUMENTS

18. ADJOURN

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.